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राजकीय स्नातकोत्तर महाविद्यालय

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Action taken report of IQAC Session 2017-18

The Internal Quality Assurance Cell (IQAC) is responsible for monitoring and ensuring the quality of academic and administrative activities in educational institutions. To ensure the effective functioning of the IQAC, regular meetings are conducted to review the progress and identify areas for improvement. In compliance with the IQAC guidelines, meetings were held on dates 28/02/2017, 01/04/2017, 07/11/2017 and 26/05/2018 to discuss the following agenda items:

- 1. Review of the previous meeting minutes:** The minutes of the previous meeting were reviewed and approved with some minor corrections.
- 2. Discussion on the implementation of the previous meeting action points:** The implementation status of the action points from the previous meeting was discussed, and it was noted that all action points have not been completed.
- 3. Review of the progress on the Quality Assurance initiatives:** The progress on the Quality Assurance initiatives, including the internal academic and administrative audits, was reviewed.
- 4. Review of the feedback mechanism:** The feedback from student and teachers were taken in offline mode. It was noted that the feedback received was positive, and the suggestions made by the stakeholders have been taken into consideration. Preparation of compiled report.
- 5. Planning for the next academic year:** The planning for the next academic year was discussed, including the setting of goals, objectives, and strategies for quality assurance. It was decided that a committee would be formed to develop a comprehensive plan for the upcoming academic year.


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The following actions were taken based on the discussions in the IQAC meetings:

S. No.	Proposals by IQAC	Action taken
1	Preparation of RTI manual.	RTI manual was prepared.
2	Purchase of new computers.	Two new computers were purchased.
3	Displaying anti ragging flex at various locations of the college	Anti ragging flex were displayed on college walls.
4	Development of the sports ground for the students in the college campus.	Sports play ground was prepared for annual sports.
5	Providing the scholarship to the students of economic weaker sections.	No form was filled under this scheme.
6	Creation of departmental council in every department of the college.	Departmental councils were formed in every department.
7	Organizing the meeting of parent teacher association (PTA) and taking feedback from there.	PTA meeting was organized successfully in the college.
8	Establishment of alumni cell.	Formed alumni cell but not registered.
9	Making suggestion box for student's feedback and suggestion.	Suggestion boxes were placed in college.
10	Establishment of computer laboratory.	Lab was established.
11	Preparation of teaching plan.	Teachers were instructed to prepare teaching plan according to the syllabus.
12	Preparation of departmental results.	Departments were instructed in this regard.
13	Updating the Bio-data of teachers for website	Updated bio-data was published on the website.
14	Demand of books and journals for library.	Books and journals were purchased.
15	Demand for table and chairs for students and teachers.	Few chairs and tables were Purchased.
16	Demand of computer for library.	Proposal accepted by college administration


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