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राजकीय स्नातकोत्तर महाविद्यालय

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Action taken report of IQAC

Session 2019-20

The IQAC is responsible for monitoring the quality of academic and administrative activities in educational institutions. Regular meetings are conducted to review progress and identify areas for improvement. Several meetings were held between October 2018 and May 2019 to review previous minutes, discuss implementation of previous action points, and review progress on Quality Assurance initiatives, feedback mechanisms, and plan for the upcoming academic year. Actions were taken, including assigning the IQAC coordinator to prepare a report on Quality Assurance initiatives, committee members to review feedback and develop a plan of action, and the committee to develop a comprehensive plan for the next academic year. These actions aim to ensure continuous improvement of academic and administrative quality.

S.N.	Proposal by IQAC	Action Taken
1	Setting up seminar room with projector and computer.	Seminar room was prepared with projector and computer.
2	Proposal for opening new courses like geography, psychology, education, home science, drawing etc. at graduation level and English at Post graduation level.	Proposal was sent to the directorate of higher education and government of Uttarakhand.
3	Launching cleanliness drive inside and outside of the college.	Cleanliness drive was conducted by NSS and NCC and rover ranger unit of the college.
4	Planting more trees in the college campus.	Trees were planted on various occasions.
5	Purchasing fire extinguisher for every departments of college.	Proposal was sent to higher authorities.
6	Performing Academic and administrative audit of year 2018-19 as described in SSR format.	Audit Performa was prepared by IQAC committee.

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7	Organizing an orientation Programme.	Orientation programme was organized.
8	Review of audit and updating on website.	Review of audit was updated on the college website.
9	Establishment of student data center with computers	Student data center was established by the IQAC.
10	Appointment of chief auditor for academic and administrative audit.	Chief auditor was Appointed for AAA.
11	Opting for bulk SMS facility.	Bulk SMS facility was purchased for one year.
12	Purchase of books and computer for library.	Some new books and computers were purchased.
13	Updating the computer labs.	Computer lab was updated by purchasing new computers.
14	Organizing conference for quality enhancement and innovation in higher education.	Few online seminar and conferences were organized.
15	Taking security certification of college website.	Security certification was obtained.
16	Purchase of computer for ease of academic and administrative work.	Few computers were purchased.
17	Register college to N-List and then give access to the students of PG and Ph. D.	College was registered in N-list portal and gave access to the student.
18	Creation of IQAC email for data collection and feedback.	A new e-mail was created for the use of IQAC.


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